

**Mexico-Audrain County Library District**  
**Minutes for Board of Trustee's Monthly Meeting**  
**November 19, 2025**

**Call to Order:**

The meeting was called to order by President Ruth Williams at 10:30 a.m.

Board members present: Mindy Nasir, Fran Robley, Kathleen Robnett, Sue Waechter, John Walker, Glenda Williams, and Ruth Williams.

Members absent: Becky Schafer

Also present: Library Director, Christal Bruner and Secretary to the Board, Monica Taylor

**Patron concerns:** None.

**Approval of bills and minutes:**

Approval of October bills with a motion by Robley, second by Waechter.

Motion approved unanimously. Abstain: President Ruth Williams

Approval of October minutes with a motion by Nasir, second by G. Williams.

Motion approved unanimously. Abstain: President Ruth Williams

**Monthly Reports:**

***Director's Report*** – sent in packet

***Statistical Report*** – sent in packet

**Committee reports:**

***Finance/Endowment/Investment Fund Committee***

***Robnett and Walker***

Kay Robnett provided an update on the status of the district's Investment CDs.

The Board discussed allocating a portion of the 2024 surplus to the Capital Fund for the proposed elevator modernization project next year. Walker made a motion to allocate \$100,000 to the Capital Fund. Robnett seconded the motion. Motion passed 6-0 by roll call vote. Yes votes from Nasir, Robley, Robnett, Waechter, Walker, and G. Williams. Abstain: President Ruth Williams

***Property/Equipment/Building Committee***

***Nasir – Schafer - Waechter***

There was concern that the holes in the concrete from the Mexico railing project need to be filled in, as well as coverings for the openings at the top of the railing. Director Bruner stated that she has discussed this with the contractor and we're on his list.

***Personnel Committee***

***Robley and G. Williams***

No report.

**Unfinished business:**

The updates to the Cardinal Elevator maintenance and modernization contracts were discussed.

Director Bruner is to relay the urgency of this issue to the library's attorney.

**New business:** None.

**Staff concerns:** None.

**Other:**

**Next meeting:**

The next regular meeting is scheduled for 10:30 a.m., December 17<sup>th</sup>, 2025 at the Martinsburg Library.

**Adjournment:**

The meeting was adjourned at 11:07 a.m. with a motion by Walker, second by Robley.

Motion carried unanimously. Abstain: President Ruth Williams