

Mexico-Audrain County Library District
Minutes for Board of Trustee's Monthly Meeting
September 24, 2025

Call to Order:

The meeting was called to order by President Ruth Williams at 10:30 a.m.

Board members present: Mindy Nasir, Kathleen Robnett, Becky Schafer, Sue Waechter, John Walker, Glenda Williams, and Ruth Williams.

Members absent: Fran Robley

Also present: Library Director, Christal Bruner and Secretary to the Board, Monica Taylor.

Patron concerns: A concern was voiced regarding an overdue notice and the cost of a magazine. That issue was resolved immediately following the meeting.

Approval of bills and minutes:

Approval of August bills with a motion by Waechter, second by G. Williams; motion passed 6-0 by roll call vote. Yes votes from Nasir, Robnett, Schafer, Waechter, Walker, and G. Williams.

Abstain: President Ruth Williams

Approval of August minutes with a motion by Walker, second by Robnett; motion passed 6-0 by roll call vote. Yes votes from Nasir, Robnett, Schafer, Waechter, Walker, and G. Williams.

Abstain: President Ruth Williams

Monthly Reports:

Director's Report – sent in packet

Statistical Report – sent in packet

Committee reports:

Finance/Endowment/Investment Fund Committee

Robnett and Walker

Property/Equipment/Building Committee

Nasir – Schafer - Waechter

Personnel Committee

Robley and G. Williams

No report.

Unfinished business:

The 2026 Salary and Wage Proposal was presented.

Motion by G. Williams to approve the 3% Salary and Wage Proposal, second by Walker.

Motion passed 6-0 by roll call vote. Yes votes from Nasir, Robnett, Schafer, Waechter, Walker, and G. Williams.

Abstain: President Ruth Williams

New business:

The Schindler Elevator maintenance contract was discussed. This contract was entered into in 2008 (two administrations ago) and auto-renews every 5 years with no notice to the library district. We were not aware of this long-term, auto-renewing contract until we contacted Schindler in August about cancellation in order to give them at least 90 days notice prior to the 2025 year-end. We were informed that the current term actually ends 12/31/2028 and the district would be obligated to pay 50% of the remaining contract cost for early termination.

The district had already decided to move forward with Cardinal Elevators in 2026, due to Schindler's poor customer service over the past couple of years. Walker made a motion to have the library attorney draft a demand letter to Schindler stating that a contract payout is not applicable as the Board doesn't believe that Schindler has fulfilled their contract obligations. The motion further stated that the attorney should review the new Cardinal Elevator maintenance contract, and the attorney should provide a written opinion of the contract stating that it contains no detrimental provisions, and that letter should be attached to the contract in library district records. The motion was seconded by Schafer. Motion passed 6-0 by roll call vote. Yes votes from Nasir, Robnett, Schafer, Waechter, Walker, and G. Williams. Abstain: President Ruth Williams

The Board Development meeting will be considered again in the Spring as we will have another member joining the Board.

Schafer made a motion to move the Board meetings to the 4th Wednesday of the month unless otherwise decided (such as possible conflicts with holidays in November and December). Waechter seconded the motion. Motion passed 6-0 by roll call vote. Yes votes from Nasir, Robnett, Schafer, Waechter, Walker, and G. Williams. Abstain: President Ruth Williams

Staff concerns: None.

Executive Session: None.

Adjournment:

The meeting was adjourned at 11:30 a.m. with a motion by Schafer, second by Walker; motion passed 6-0 by roll call vote. Yes votes from Nasir, Robnett, Schafer, Waechter, Walker, and G. Williams. Abstain: President Ruth Williams

Next meeting:

The next regular meeting is scheduled for 10:30 a.m., October 22nd, 2025 at the Martinsburg Library.