

Mexico-Audrain County Library District
Minutes for Board of Trustee’s Monthly Meeting
September 20, 2023

Call to Order:

The meeting was called to order by President Sims at 10:30 a.m.

Board members present: Amy Childs, Kay Dubbert, Karen Mossman, Kay Robnett, Steve Sims, Sue Waechter, John Walker, Glenda Williams, and Ruth Etta Williams.

Members absent: None

Also present: Library Director, Christal Bruner; Office Manager, Monica Taylor; and former Board member, Connie Hesse.

Patron concerns/Public comments: None.

Approval of bills and minutes:

Approval of August bills with a motion by Dubbert, second by Waechter. Motion passed 8-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, Waechter, Walker, Glenda Williams and Ruth Williams. Abstain: President Sims

Approval of August minutes with a motion by Robnett, second by Mossman. Motion passed 7-1-0 by roll call vote. Yes votes from Childs, Mossman, Robnett, Waechter, Walker, Glenda Williams and Ruth Williams. Abstain: Kay Dubbert and President Sims

Monthly Reports:

Director’s Report – sent in packet

Statistical Report – sent in packet

Committee reports:

Finance/Endowment/Investment Fund Committee

Robnett and Walker

Everything going smoothly. A 2024 Budget meeting is scheduled directly following this Board meeting.

Property/Equipment/Building Committee

Childs, Dubbert, Waechter

The Vandalia roof repair and lighted flagpole installation projects are scheduled to be completed soon.

Personnel Committee

Mossman, G. Williams, and R. Williams

Mossman presented the committee’s proposal that the annual change in salary increases be made in January to coincide with the start of our fiscal year, as well as having the director’s employment agreement extended to 18 months upon renewal next year, so that the director’s raise will also be implemented in January moving forward. Robnett made a motion to approve these changes, second by Walker. Motion passed 8-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, Waechter, Walker, Glenda Williams and Ruth Williams. Abstain: President Sims

Unfinished business:

None.

New business:

Photo Release Forms were reviewed and updated. Motion to approved the revised forms by Childs, second by Walker. Motion passed 8-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, Waechter, Walker, Glenda Williams and Ruth Williams. Abstain: President Sims

John Walker proposed that we look into Charitable Gift Annuities as a way to encourage more people to give to the library.

Staff concerns: None.

Other: None.

Adjournment:

The meeting was adjourned at 11:10 a.m. with a motion by Dubbert, second by Waechter; motion passed 9-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, Sims, Waechter, Walker, Glenda Williams and Ruth Williams.

Next meeting:

The next regular meeting is scheduled for 10:30 a.m., Wednesday, October 18, 2023 at the Martinsburg Library.