

Mexico-Audrain County Library District
Minutes for Board of Trustee’s Monthly Meeting
February 21, 2024

Call to Order:

The meeting was called to order by President Sims at 10:30 a.m.

Board members present: Amy Childs, Kay Dubbert, Karen Mossman, Steve Sims, Sue Waechter, John Walker, Glenda Williams, and Ruth Etta Williams.

Members absent: Kathleen Robnett

Also present: Library Director, Christal Bruner

Patron concerns: None.

Approval of bills and minutes:

Approval of January bills with a motion by Waechter, second by Dubbert; motion passed 7-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Waechter, Walker, G. Williams and R. Williams.

Abstain: President Sims

Approval of January minutes with a motion by Mossman, second by Dubbert; motion passed 7-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Waechter, Walker, G. Williams and R. Williams. Abstain: President Sims

Monthly Reports:

Director’s Report – sent in packet

Statistical Report – sent in packet

Committee reports:

Finance/Endowment/Investment Fund Committee

Robnett and Walker

There was general discussion regarding the allocation of funds for future Mexico elevator upgrades/repairs, which are expected to be over \$120,000. Some board members were in favor of the allocation while others were not. No motion was made.

Property/Equipment/Building Committee

Childs, Dubbert, Waechter

No discussion.

Personnel Committee

Hesse, Mossman, Williams

No discussion.

Unfinished business:

Charitable Gift Annuities and 501(c)(3) Foundation – Walker will talk to the library’s attorney and report on this topic at next month’s meeting.

New business:

An updated Wireless Access Policy was presented. Wording changes were made to include wireless devices that have become much more common, such as smartphones, which were not mentioned in the previous version of the policy. Childs made a motion to accept the updated policy, Walker seconded; motion passed 7-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Waechter, Walker, G. Williams and R. Williams. Abstain: President Sims

Board members reviewed and completed information forms for the annual audit as needed.

Expiring insurance policies were discussed and rate comparisons were presented.

AM Best ratings were requested. We will have an email vote if needed prior to the next meeting.

AM Best ratings of insurance companies from whom we had quotes were shared with the Board by email on 2/23/2024. As the current policy expires on 3/1/2024, an email vote was taken. Childs made a motion to accept the quote from Cincinnati Insurance for our "Package Policy" consisting of Property insurance (including Mexico and Vandalia buildings and the contents of all 5 locations), Liability, Floater, Crime, Auto, Umbrella, and Terrorism insurance, as well as accepting the quote from Cincinnati Insurance for a stand-alone Cyber Liability policy. Robnett seconded the motion. The motion passed 6-0. Yes votes from Childs, Dubbert, Mossman, Robnett, Waechter, and R. Williams.

Staff concerns: None.

Executive Session: None.

Adjournment:

The meeting was adjourned at 11:34 a.m. with a motion by Childs, second by Waechter; motion passed 8-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Sims, Waechter, Walker, G. Williams and R. Williams.

Next meeting:

The next regular meeting is scheduled for 10:30 a.m., March 20th, 2024 at the Martinsburg Library/Community Room.