

Mexico-Audrain County Library District
Minutes for Board of Trustee's Monthly Meeting
January 17, 2024

Call to Order:

The meeting was called to order by President Sims at 10:30 a.m.

Board members present: Amy Childs, Kay Dubbert, Karen Mossman, Kathleen Robnett, Steve Sims, and Sue Waechter

Members absent: John Walker, Glenda Williams, and Ruth Etta Williams.

Also present: Library Director, Christal Bruner, and Secretary to the Board, Monica Taylor.

Patron concerns: None.

Approval of bills and minutes:

Approval of November and December bills with a motion by Waechter, second by Dubbert; motion passed 5-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, and Waechter.

Abstain: President Sims

Approval of November minutes with a motion by Robnett, second by Dubbert; motion passed 5-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, and Waechter.

Abstain: President Sims

There were no minutes for December as no meeting was held.

Monthly Reports:

Director's Report – sent in packet

Statistical Report – sent in packet

Committee reports:

Finance/Endowment/Investment Fund Committee

Robnett and Walker

The Endowment CD matured last week. We added \$735 of memorial funds and put this in a 13-month CD at 5.25% at Bank of Missouri. Current balance of Endowment CD is 55,058.41.

Property/Equipment/Building Committee

Childs, Dubbert, Waechter

The new shingles and flagpole have been installed at Vandalia. Both look very nice.

Personnel Committee

Hesse, Mossman, Williams

Interviews have been conducted for a new Laddonia Branch Manager. The decision will be made soon.

Unfinished business:

Board email discussion in November:

The L & J Contracting bid for a new roof for the Vandalia Library was approved by email on 11/16/2023.

Yes votes from Childs, Dubbert, Mossman, Robnett, Waechter, Glenda Williams, and Ruth Williams.

New business:

The Mexico Library elevator was out of service for several weeks while waiting for repairs. There was general discussion regarding the elevator being over 50 years old and that additional repairs/upgrades are likely to be needed in the future. It would be prudent to allocate funds for that purpose. Per our Capital Fund Policy, all or part of our 2023 surplus could be moved to our Capital Fund for this purpose, and/or we could add a line item to the annual budget as we currently do for the future Carnegie Library Tuckpointing. Currently, the Fund has \$50,000 available for any capital project, and another \$4,000 allocated for Carnegie Tuckpointing. We will discuss options in more detail next month.

Staff concerns: None.

Executive Session: None.

Adjournment:

The meeting was adjourned at 11:23 a.m. with a motion by Childs, second by Mossman; motion passed 6-0 by roll call vote. Yes votes from Childs, Dubbert, Mossman, Robnett, Sims, and Waechter.

Next meeting:

The next regular meeting is scheduled for 10:30 a.m., February 21st, 2024 at the Martinsburg Library/Community Room.