

# Mexico-Audrain County Library District (MACLD) Volunteer Board of Trustee Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email: \_\_\_\_\_

Place of employment if applicable: \_\_\_\_\_

**Please answer the following:**

The MACLD Board of Trustees currently meets the third Wednesday of every month at 10:30 a.m. We have 5 locations, including the Mexico headquarters. In the summer and early fall, meetings are often held at our 4 branch library locations so we visit each branch once per year. Are you available and willing to commit to attending those meetings?

Board meeting packet materials are typically delivered to board members through email. The district will issue you an email to be used specifically for library purposes. Using the library-issued email protects your personal accounts from being viewed on the slim chance there is any litigation. Are you willing and able to use library-issued email to stay informed about library board business? Packet materials can also be printed and mailed to you if email is not an option.

To stay compliant with Missouri State law, each of the nine members of the MACLD board when their turn arises may be asked to preside, take minutes, or make themselves available to sign checks or contracts. Are you willing to accept responsibility for these tasks when the need arises?

Before answering the next questions, please review the MACLD current mission and “About Us” information on the library district’s website at <http://www.mexico-audrain.lib.mo.us>.

Do you have any ideas that could generate improvements or progress in the library’s efforts to pursue its mission and goals?

Library Board Members approve the library’s annual operating budget and ensure the library is adequately funded for operations, including the maintenance of its building and grounds. Please list any relevant knowledge or personal experience you could contribute to this governing board.

Do you have any potential conflicts of interest serving on this board?

NOTE: All Missouri public library districts are governed by library boards or as otherwise provided by law. Board members observe their full legal responsibilities, duties, and rights by holding regular meetings, employing legal and other counsel as necessary, and attending board meetings regularly. The board has complete authority, within legal limits, over the library district’s budget and policies. The board follows statutory requirements as to fiscal year, audit, annual and other reports, and the budgeting process. The library board also appoints the library director who acts as the technical advisor to the board, enforces library policies, hires all additional staff, and is responsible for all day-to-day management of the library district (Missouri Public Library Standards, 2022). Laws related to the governance of public libraries in Missouri can be found under Chapter 182 of the Revised Statutes of Missouri.

Please return this application to the Mexico-Audrain County Library District Director at 305 W. Jackson St., Mexico, MO 65265. Applications can also be emailed to: [director@mexico-audrain.lib.mo.us](mailto:director@mexico-audrain.lib.mo.us).