



Looking for a fun, rewarding job?

Part-Time Assistant for Children's Department at Mexico Library

Part-time position providing helpful customer service and reader's advisory to library patrons, assisting with children's programs and a variety of other duties. Must enjoy working with small children, have intermediate computer skills, accurate alphabetizing skills, and a pleasant demeanor with patrons and co-workers.

Work schedule is 5 to 6 days per week and will vary throughout the year depending on the programs being offered at that time.

Most Wednesdays from 5:00 p.m. to 8:00 p.m. and
2 to 3 Saturdays per month from 8:30 a.m. to 1:00 p.m.

Please be flexible from Monday to Friday; this could be 2 to 3 hours per day and those hours could be in the morning or afternoon depending on our program schedule.

We're looking for a creative, motivated, self-starter.

High school diploma or GED/HiSet required. Must pass criminal background check.

Applications can be picked up at the library or downloaded from district website.

For more information contact Director Christal Bruner at 573-581-4939 or email director@mexico-audrain.lib.mo.us.

Applications must be in by noon on Saturday, August 12th.